



City and County of Swansea

## Minutes of the Swansea Bay City Region Joint Committee

Remotely via Microsoft Teams

Thursday, 14 January 2021 at 10.30 am

**Present:** Councillor Rob Stewart (Swansea Council) Presided

### Councillors:

Emlyn Dole Carmarthenshire Council  
Rob Jones Neath Port Talbot Council  
David Simpson Pembrokeshire Council

### Co-opted Non-Voting Representatives:

Chris Foxall Interim Chair of Swansea Economic Strategy Board  
Medwin Hughes University of Wales Trinity Saint David  
Steve Wilks Swansea University  
Emma Woollett Swansea Bay University Health Board

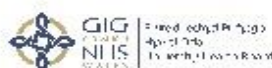
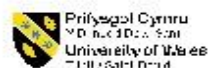
### Officers:

Richard Arnold Finance Manager (Swansea Bay City Region)  
Jonathan Burnes Director (Swansea Bay City Region)  
Huw Evans Head of Democratic Services (Swansea Council)  
Greg Jones Communications & Marketing Officer - City Region (Carmarthenshire Council)  
Karen Jones Chief Executive (Neath Port Talbot Council)  
Tracey Meredith Joint Committee Monitoring Officer (Swansea Council)  
Chris Moore Joint S151 Officer (Carmarthenshire Council)  
Phil Roberts Chief Executive (Swansea Council)  
Phil Ryder Swansea Bay City Region  
Debbie Smith Deputy Monitoring Officer (Swansea Council)  
Wendy Walters Chief Executive (Carmarthenshire Council)

**Apologies for Absence: - Nil**

## 22 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interest(s) were declared.



**23 Minutes.**

**Resolved** that the following Minutes of the Swansea Bay City Region Joint Committee be signed and approved as a correct record:

- 1) 7 December 2020.

**24 Announcement(s) of the Chair.**

The Chair made no announcements.

**25 Public Questions**

There were no public questions.

**26 Swansea Bay City Deal Funding Award.**

The Joint Committee Section 151 Officer (Chris Moore) submitted a report which sought approval of the UK and Welsh Government Funding Award Letter and associated Terms and Conditions.

**Resolved** that the UK and Welsh Government Funding Award Letter and associated Terms and Conditions as attached at Appendix A of the report be approved subject to the approval of the four constituent Authorities.

**27 Accounting Officer Review (AOR) Action Plan.**

The Swansea Bay City Region Programme Director (Jonathan Burnes) submitted a report which provided an update on the progress made on the Action Plan in response to the Accounting Officer Review (AOR) and Gateway 0 Review recommendations.

**Resolved** that the update be noted.

**28 Swansea Bay City Deal Programme / Project(s) Update. (Verbal)**

The Swansea Bay City Region Programme Director (Jonathan Burnes) provided an update on the Swansea Bay City Deal Programmes / Projects:

**Digital Infrastructure**

- i) Business Case has been submitted for Ministerial approval 18 December 2020 with all supporting documentation. Awaiting feedback.
- ii) Looking to recruit resource for the Digital Infrastructure Programme and professional services for some of the work streams. Funding bids to be submitted to compliment / supplement what is being delivered.

**Skills and Talent**

- i) Changes to Business Case following external reviews will be presented at Portfolio Board on 26 January 2021.
- ii) Lessons Learnt workshop will be held in January 2021.

- iii) Meeting held with a private sector developer who are looking to build houses with the Homes as Power Stations (HAPS) model to share the HAPS knowledge hub.
- iv) Commence recruitment of Project Manager (PM) support early February 2021

### **Swansea City & Waterfront Digital District**

- i) Arena construction is progressing.
- ii) Bidders have asked for an extension to submit construction tender responses for 71/72 Kingsway which is expected to close in the next couple of weeks. Still looking at reporting date of March 2021.
- iii) Ongoing discussions around lettings for 71/72 Kingsway. Positive interest from Businesses. Cabinet decision expected in March 2021 to take the scheme forward.
- iv) Planning application is progressing for Box Village and is due for submission February 2021.

### **Pentre Awel**

- i) Business Case submitted for Ministerial approval 13 November 2020.
- ii) Awaiting approval from Welsh / UK Government.
- iii) We will receive some initial feedback next week so that we can start progressing into delivery ahead of formal approval.

### **Pembroke Dock Marine (PDM)**

- i) Discussions ongoing between Milford Haven Port Authority (MHPA) and Pembrokeshire Council regarding the funding agreement and changes to the project activity due to project delivery delays.
- ii) We are hopeful for agreement/signing in the coming days and that the intention is Pembrokeshire Council to approve the outputs, outcomes and impacts locally in line with the funding award agreement as there is no detrimental impact to the portfolio benefits.

### **Supporting Innovation & Low Carbon Growth**

- i) Business Case informally submitted to Portfolio Management Office (PoMO) for comment December 2020. Formal submission for review expected 1 February 2021.
- ii) Working with an economist to revise the Economic Case in line with the revised Green Book.
- iii) Expecting to attend Economic Strategy Board (ESB) in February 2021 to provide a progress update.

### **Life Sciences & Wellbeing Campuses**

- i) Outline Business Case submitted informally to Portfolio Management Office (PoMO) for feedback December 2020.
- ii) Continued engagement with consultants that have been appointed (Grant Thornton)
- iii) Video content produced for supporting engagement and communications
- iv) Due to attend Economic Strategy Board (ESB) in February 2021.

### **Yr Egin**

- i) Completion of the funding agreement is imminent for Phase 1.

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Cont'd

- ii) Planning to award Creative sector analysis week commencing 18 January 2021 to inform Phase 2.
- iii) The programme team are considering the suitability of the Phase 2 delivery solution that has been proposed and whether this solution provides maximum benefit to meet current requirements, it is possible the delivery solution will change however the outcomes and benefits highlighted within the business case will remain unchanged.

The meeting ended at 11.00 am

**Chair**